

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी विभाग, संचार एवं सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Department of Electronics and Information Technology (DeitY)
Ministry of Communications and Information Technology, Government of India

"Ref. No. NIELIT/CCC&BCC/E-Prov." 9901057/ACCR

Dated : 01-01-2014
Valid Upto : 31-12-2015

9901057
INFONIX COMPUTERS
FRANCHISEE (CMC LTD), 2ND FLOOR, SATGURU COMPLEX,
OPP JAIN SOCIETY, NEAR BUS STAND
GODHRA - 389001
GUJARAT

Subject : PERMISSION TO CONDUCT CERTIFICATE COURSE ON COMPUTER CONCEPTS (CCC) and BASIC COMPUTER COURSE (BCC)

Sir/Madam,

This is with reference to the "Affidavit and Demand Draft" submitted by you for continuation of permission of your institute for the conduct of Certificate Course on Computer Concepts (CCC) and Basic Computer Course (BCC). We have the pleasure to intimate you that the permission granted to your institute/ organisation for the conduct of NIELIT – Certificate Course on Computer Concepts (CCC) and Basic Computer Course (BCC) has been extended for a period of 02 years from the date of issue of this letter. The "E-Provisional" number 9901057 and permission granted to your institute shall remain valid till your institute holds valid accreditation of NIELIT'S O/A/B/C level or up to the validity date as stated above, whichever is earlier. This number should always be quoted for all correspondence with regard to NIELIT - Course on Computer Concepts (CCC) and Basic Computer Course (BCC).

Please note that the grant of permission to your institute for the conduct of CCC and BCC is subject to the following terms and conditions in addition to those stipulated in Rules of Conduct of CCC/BCC and any amendment /modifications thereto, as may be issued by NIELIT from time to time:

- The permission granted to your institute will automatically withdrawn on withdrawal of accreditation of O/A/B/C level, even if, the validity date with respect to CCC and BCC is not expired.
- You will ensure availability of qualified faculty and hardware / software required for conducting the course(s).
- Your facilities shall be open for inspection by the officials / experts deputed by NIELIT at any point of time;
- Appearing in the CCC and BCC Examination by your students shall be subject to the receipt of duly completed Examination Forms along with the requisite Examination Fee as may be prescribed by the NIELIT from time to time in respect of each candidate.
- Your institution shall strictly adhere to the cut off dates indicated in the calendar of events prescribed or otherwise fixed by the NIELIT and shall not seek any relaxation on this account.

- f. You must disburse the certificates to the candidates, as and when dispatched by NIELIT for onward distribution to candidates under intimation to NIELIT.
- g. Your institute **shall not over charge the examination fee from the candidates** for CCC and BCC;
- h. Your Institution **will not charge additional money** from candidates for distribution of any document forwarded by NIELIT to the institute for onward disbursement to the candidate's viz. admit card/result/certificates.
- i. Your Institution will not, in any, way misuse this permission and shall not indulge in unfair marketing practices by exaggerating the facilities available at its institute, which, in the opinion of NIELIT, amounts to misleading the public.
- j. This permission in any case does not confer any right on your institution to enroll students for other Courses offered by NIELIT, unless specific accreditation/ permission is obtained for the purpose;
- k. Your institute shall be scrutinized for renewal of permission after expiry of validity i.e. **31-12-2015**;
- l. Your Institution:
- may use the terms approved "Training Centre" to conduct training and fielding candidates for NIELIT's CCC and BCC" in all your promotional material;
 - Your institute can publish advertisement for promotion of CCC and BCC in accordance to the template provided in the guidelines;
 - must forward one copy of all advertisements / brochures and other promotional material related to NIELIT's CCC and BCC, to the Officer-in-Charge (CCC), NIELIT, as and when they occur.
- m. You must maintain all documentation and records of NIELIT CCC & BCC courses separately with respect to your other non-accredited courses (if any).
- n. You have to provide PCs with required hardware and software, space, support, manpower, faculty and co-operation and other amenities at no cost to the candidates and external examiner(s) and any other person(s) appointed by NIELIT in order to conduct the Online examination of CCC, if required.

3. For fielding of students for forthcoming CCC/BCC Examination, visit the web portal '<http://student.nielit.in>' and login. Initially the temporary user-id and password for login will be the e-provisional number which will be activated within a week of issue of this letter. It is advised to change the password immediately after the first login.

4. For any further query regarding examination, fielding of candidates and related to Institute's password etc., please mail to ccc@nielit.gov.in. You can also visit our website at <http://www.nielit.in> for more details.

Yours faithfully,



(Ahseesh Gupta)
Assistant Director (Technical)